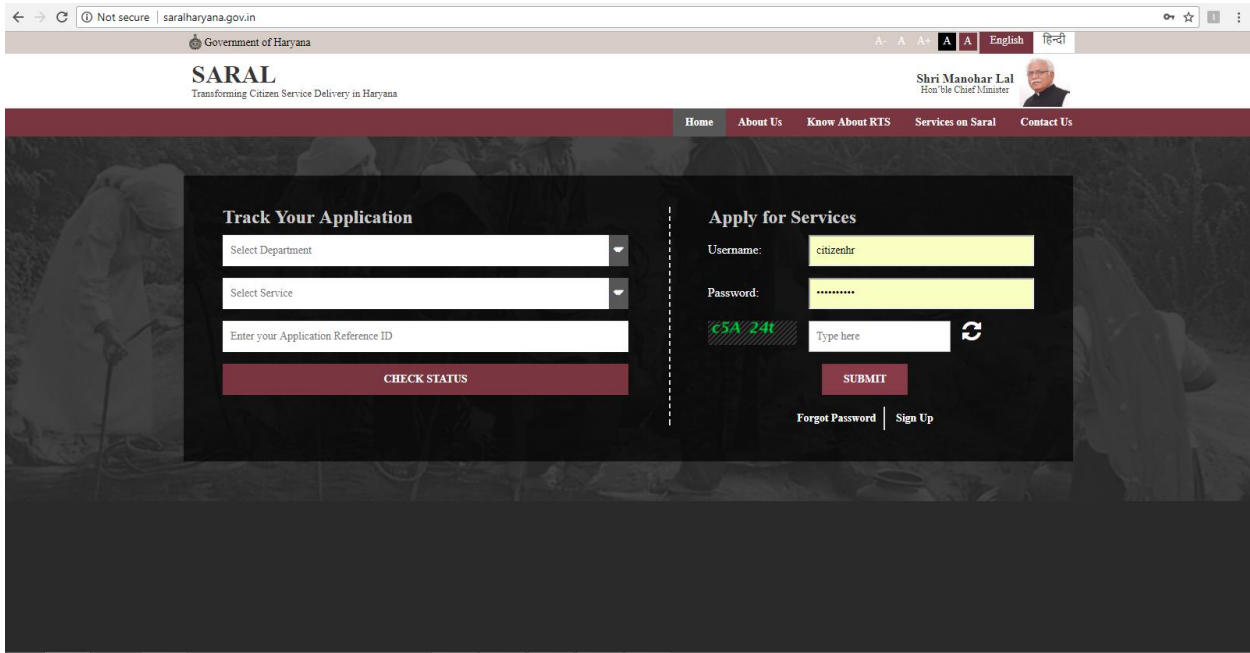


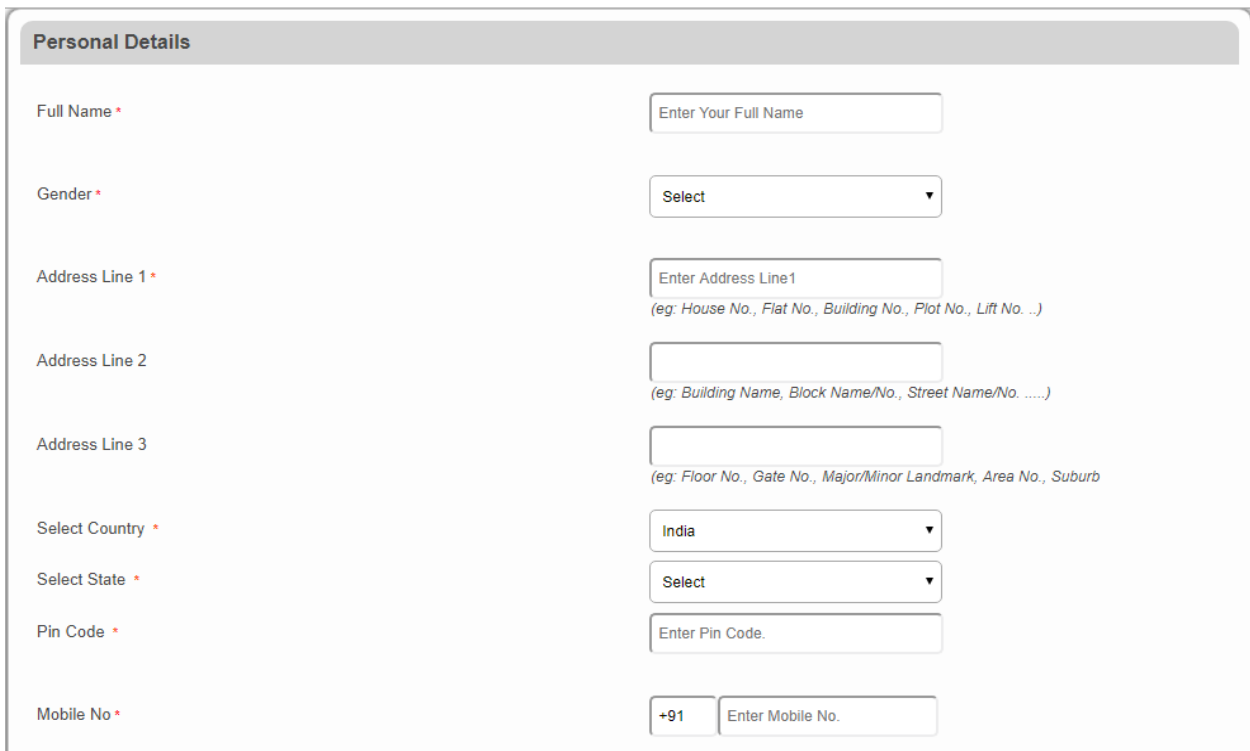
Department of Urban Local Bodies – Approval of Fresh/Revised Fire Fighting Scheme

Step 1 – Go to the SARAL Portal (<http://saralharyana.gov.in>). If you are not registered on SARAL Portal, then you need to register as a citizen in order to avail services by clicking on the **SignUp** link provided.



The screenshot shows the SARAL Portal homepage. The header includes the Government of Haryana logo, the SARAL logo with the tagline 'Transforming Citizen Service Delivery in Haryana', and the name of the Hon'ble Chief Minister, Shri Manohar Lal. The navigation menu includes Home, About Us, Know About RTS, Services on Saral, and Contact Us. The main content area is divided into two sections: 'Track Your Application' and 'Apply for Services'. The 'Track Your Application' section has three input fields: 'Select Department', 'Select Service', and 'Enter your Application Reference ID', followed by a 'CHECK STATUS' button. The 'Apply for Services' section has 'Username' (filled with 'citizenhr') and 'Password' (masked with dots) fields, a 'SUBMIT' button, and a 'Forgot Password | Sign Up' link. There is also a '24x7' logo and a 'Type here' input field with a refresh icon.

Please fill the required fields along with a valid email and mobile number. Providing Email and mobile number serves as a convenient tool to avail services and notifications.



The screenshot shows the 'Personal Details' registration form. It includes the following fields:

- Full Name * (text input: Enter Your Full Name)
- Gender * (dropdown menu: Select)
- Address Line 1 * (text input: Enter Address Line1, with example: (eg: House No., Flat No., Building No., Plot No., Lift No. ...))
- Address Line 2 (text input: , with example: (eg: Building Name, Block Name/No., Street Name/No.))
- Address Line 3 (text input: , with example: (eg: Floor No., Gate No., Major/Minor Landmark, Area No., Suburb))
- Select Country * (dropdown menu: India)
- Select State * (dropdown menu: Select)
- Pin Code * (text input: Enter Pin Code.)
- Mobile No * (text input: +91 Enter Mobile No.)

Step 2 – Login to the SARAL Portal with your credentials. You will be welcomed with a screen similar to given below. In the *Manage Profile* menu, you can view your details, update them and change password. *Apply for services* menu provides list of services and interface to apply for them. In the *View Status of Application* menu, you can track your application, view incomplete application and revalidate payments.

SARAL
Transforming Citizen Service Delivery in Haryana

Shri Manohar Lal
Hon'ble Chief Minister

Menu ☰ citizenharyana

Home > Dashboard

Aligning with Digital India's vision of faceless, paperless and cashless service delivery model, SARAL aims to transform citizen service delivery in Haryana through complete digitization of over 380+ services. The vision for SARAL is a unified platform to deliver and track Government-to-Citizen (G2C) services across the state. The three main components of SARAL are as follows:

SARAL Portal: A Single Service Delivery Portal for Citizens

- Ability to avail services from anywhere at any time
- Live tracking of status of service requests
- Timely delivery of services
- Complete digitization of citizen services

SARAL Dashboard: A Service Delivery Accountability Portal for Departments

- Review departments based on performance (Based on RTS compliance, customer rating and delays)
- State-wise and District-wise view of department performance
- Escalation to officers on pending file requests
- Would help in process reengineering of services that are not performing well

Step 3 – In order to avail services provided to citizen, please click on “*Apply for services*” link provided on the navigation bar on the left side. In the sub-menu choose “*View Services*”. On that page, you can see a list of services provided to citizen.

SARAL
Transforming Citizen Service Delivery in Haryana

Shri Manohar Lal
Hon'ble Chief Minister

Menu ☰ citizenharyana

Home > Dashboard

Apply for services help

View Services

View All Services

Show 10 entries Search:

Sl.No.	Service Name	Service Category	Type of service	Service Level	Action
1	Income Certificate	G2C	Regulatory	NA	Apply
2	Minority Community	G2C	Regulatory	NA	Apply
3	Rural Area Certificate	G2C	Regulatory	NA	Apply
4	Economically Backward Person in General Caste	G2C	Regulatory	NA	Apply
5	Caste Certificate	G2C	Regulatory	NA	Apply
6	Haryana Resident Certificate	G2C	Regulatory	NA	Apply
7	GIRDBINTEST	G2C	Regulatory	NA	Apply
8	Labour Grievance Redressal	G2C	Consumer Utility Service	NA	Apply
9	callBackTest	G2C	Regulatory	NA	Apply
10	CitizenRegistration	G2C	Regulatory	NA	Apply

Showing page 1 of 5 First Previous 1 2 3 4 5 Next Last

Step 4 – In order to avail Fresh/Revised Fire Fighting Scheme, please choose “Fire” from the list of services. To locate service rapidly, you can use search feature. Enter some characters from the service name in the search box, you will get list of services rapidly. Now click on the *Apply* link to avail this service.

SARAL
Transforming Citizen Service Delivery in Haryana

Shri Manohar Lal
Hon'ble Chief Minister

Menu

- Manage Profile
- Apply for services
- View Services
- View Status of Application

Apply for services

View Services

View: All

Show 10 entries

Sl.No.	Service Name	Service Category	Type of service	Service Level	Action
1	Approval of Fresh / Revised Fire Fighting Scheme	G2C	Regulatory	NA	Apply
2	Issue of Fresh / Revised Fire NOC	G2C	Regulatory	NA	Apply

Showing page 1 of 1

Step 5 – Following screen will be visible to you on click on Apply button.

Application for Fire Fighting Scheme

Approval of Fire Fighting Scheme

Type of Application * **District** *

Fire Station *

Details of Previous Firefighting Scheme

No. * **Date** * **Issuing Authority** *

Building Details

Type of Ownership * **Ownership Title** *

Height of the building (In Meters) * **Plot Area (In Sq. yards)** *

Type of occupancy * **Tehsil** *

Applicant Details

Mobile Number * **E-Mail** *

Name of Applicant * **Applicant Residential Address** *

Phone Number * **PAN NO** *

Instruction

To check the latest status of your application visit
<https://online.ulbharyana.gov.in>

Word verification

Please enter the characters shown above

Step 6 – Click on Submit button as shown above, preview page will be visible to you. You can check and update your details by clicking on Edit button. If the details matched as per your requirements then click on “Attach Annexure” button for uploading your documents.

Name / Number of the building :	23
Address of the building :	23
Applicant Details	
Mobile Number :	3333333333
Name of Applicant :	asdf
Applicant Residential Address :	asdf
PAN NO :	SSSS5555S
Fire Equipment Photographs	
Additional Details	
Apply to the Office	Department of Urban Local Bodies

22/12/2017 04:35:33 IST http://saralharyana.gov.in

Step 7 – Below screen will be visible to you for uploading the documents.

Identity Proof *	Select				<input type="button" value="Scan"/> <input type="button" value="Fetch from DigiLocker"/>
Resolution /Authority letter regarding signatory of document	Select				<input type="button" value="Choose File"/> No file chosen <input type="button" value="Scan"/> <input type="button" value="Fetch from DigiLocker"/>
Sanction of Building Plan *	Select				<input type="button" value="Choose File"/> No file chosen <input type="button" value="Scan"/> <input type="button" value="Fetch from DigiLocker"/>

Step 8 – After successfully uploading the document, a new screen will be visible to you for final submission of your application in Saral portal. Click on Submit button and generate your Acknowledgement as shown below:-

SARAL ID



Government of Haryana
Acknowledgement

SARAL ID : FFS/2017/00055

Receipt Date : 22/12/2017

Department Name: Department of Urban Local Bodies
Service Name: Approval of Fresh / Revised Fire Fighting Scheme
Name: asdf
Mobile No: 3333333333
Email ID:
Permanent Address: asdfa



Thank you for using SARAL!

Please Note:

How can I track status?

Enter your SARAL ID in the "Track Your Application" feature on the homepage.

How will I know that my application has been processed?

You will receive a notification from the department through SMS.

From where can I download the output certificate?

Visit <https://online.ulbharyana.gov.in/> and download the certificate using SARAL ID.

You can check your Application Status
through this link given in
acknowledgement using SARAL ID

(Your Application is Successfully Submitted and Acknowledgement Generated)

Thanks for using SARAL
Portal